

**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AUTHORITY
PERSONNEL COMMITTEE**

MINUTES

of the meeting of the Personnel Committee held on **8 OCTOBER 2003** at
the County Hall from 2.30pm to 5.10pm

Membership

- ^ Councillor Palmer (Chairman)
- Councillor Pulk (Vice-Chairman)
- ^ Councillor Bennett
- Councillor Bosnjak
- ^ Councillor Jackson
- Councillor Pepper

Members absent are marked ^

18 CHAIRMAN

In the absence of Councillor Palmer, the Chair was taken by Councillor Pulk, the Vice-Chairman.

19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bennett, Jackson, and Palmer.

20 MINUTES

RESOLVED that the minutes of the last meeting held on 12 September 2003, copies of which had been circulated, be confirmed and signed by the Chairman.

21 EXCLUSION OF PUBLIC

RESOLVED that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining item as it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of schedule 12A to the Act.

22 GRIEVANCE HEARING - EMPLOYEE 05/03

Consideration was given to management's statement of case, copies of which had been circulated, and to the appellant's submission, copies of which were placed around the table. Mr M Smitherman, Deputy Chief Fire Officer, presented management's case. The appellant, employee 05/03 presented his own case. After Mr Smitherman and the appellant had made their final submissions they withdrew from the meeting during the Committee's deliberations.

RESOLVED

- (1) that, subject to resolution(4) below, an essential user car allowance be not payable in respect of this post;**
- (2) that a review of transport arrangements be carried out and criteria be determined for the allocation of essential user car allowances;**
- (2) that job descriptions be prepared and provided to all personnel;**
- (4) that, within three and six months respectively, interim and final reports on the matters referred to in resolutions (2) and (3) above be submitted by the Chief Fire Officer to this Committee;**
- (5) that, after taking account of any payments already made by way of travel allowance, employee 05/03 be paid an allowance at essential user rates for business mileage for the period from the date of his transfer to Central Fire Station to the date of today's hearing.**